

## Teaching Evaluation for MSCS Teaching Assistants

TA: \_\_\_\_\_ Faculty: \_\_\_\_\_

Course: \_\_\_\_\_ Observation Date: \_\_\_\_\_

Please fill out this (two-sided) survey right after observing a class. Use your own assessment based on what you saw and experienced, using the scale (1 = Never to 5 = Very often) to indicate the extent to which the activity or feature occurred in the session you saw.

A. What percentage of students (approximately) participated in their smaller groups? (check one)

0-25%          25-50%          50-75%          75-100%

B. What percentage of students (approximately) participated in whole class discussion? (check one)

0-25%          25-50%          50-75%          75-100%

C. To what extent did (single or groups of) students...

	Never				Very Often
a. Offer their own ideas during class?	1	2	3	4	5
b. Ask instructor/TAs questions?	1	2	3	4	5
c. Review or challenge other students' work?	1	2	3	4	5
d. Work together with other students?	1	2	3	4	5
e. Get help from other students?	1	2	3	4	5
f. Receive personal feedback on their work?	1	2	3	4	5

D. To what extent did the TA ...

	Never				Very Often
a. Listen to students' ideas/explanations?	1	2	3	4	5
b. Express their own ideas or solutions to problems?	1	2	3	4	5
c. Give concrete feedback on students' work?	1	2	3	4	5
d. Offer help to students?	1	2	3	4	5
e. Establish an overall positive atmosphere?	1	2	3	4	5

1. Preparedness – Comment on the TA's ability to follow the course syllabus, the TA's knowledge of course material and the skill level of the students, and the TA's ability to make effective use of class time.

2. Communication – Comment on the TA’s written and verbal communication skills, ability to explain the course material and to solicit and respond to students’ questions and difficulties, and the extent to which the TA encourages student participation. Was student participation generally representative by gender and ethnicity?

3. Delivery – Comment on the TA’s ability to establish an appropriate pace for the course and the extent to which students are engaged and attentive.

4. Overall – Comment on your overall impression and on other requirements such as quality of grading, maintaining office hours, interaction with you, etc. Include suggestions for improving teaching skills.

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_

TA Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

\*Employee signature confirms only that the supervisor has given a copy to the Employee and does not indicate agreement or disagreement.

Please return the copy to Lisa Jones before April 5, 2019.  
Teaching Assistants must be given one weeks notice before evaluation visit.